



# Centinel Bank

Let's dream together.

## APPLICATION FOR EMPLOYMENT

512 Paseo del Pueblo Sur  
 PO Box 818, Taos, NM 87571  
 (575) 758-6700  
 www.centinelbank.com

LAST NAME	FIRST NAME	M.I.
ADDRESS	CITY	STATE
		ZIP CODE

TELEPHONE NUMBER(S): (H) _____ (W) _____ (C) _____		BEST TIME TO CONTACT YOU: _____ AM/PM	SOCIAL SECURITY NUMBER:
TODAY'S DATE:	POSITION APPLYING FOR:	DATE AVAILABLE:	
HAVE YOU FILED AN APPLICATION WITH US BEFORE? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____	ARE YOU APPLYING FOR: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Student-Intern	DESIRED WAGE/SALARY RANGE:	
HAVE YOU BEEN EMPLOYED BY US BEFORE? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____	ARE YOU CURRENTLY EMPLOYED? <input type="checkbox"/> Yes <input type="checkbox"/> No	ARE YOU AVAILABLE TO WORK WEEKENDS? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please list names and relationships of relatives or acquaintances employed by Centinel Bank.			
Are you a citizen of the United States ? <input type="checkbox"/> Yes <input type="checkbox"/> No If no are you eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you are under 18 years of age, can you provide required proof of your eligibility to work? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____	Have you ever been convicted of or plead guilty to a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain.	

GENERAL INFORMATION

LEVEL	NAME AND LOCATION	GRADUATE	GPA	MAJOR OR DEGREE EARNED
HIGH SCHOOL		<input type="checkbox"/> YES		
		<input type="checkbox"/> NO		
COLLEGE/ UNIVERSITY		<input type="checkbox"/> YES		
		<input type="checkbox"/> NO		
OTHER SCHOOL(S) OR TRAINING		<input type="checkbox"/> YES		
		<input type="checkbox"/> NO		
LIST ANY ADDITIONAL TRAINING, ACADEMIC ACHIEVEMENTS, ADVANCED STUDY, OR EXTRACURRICULAR ACTIVITIES WHICH HAVE SOME BEARING ON THE JOB FOR WHICH YOU ARE APPLYING. (EXCLUDE ALL INFORMATION INDICATING AGE, SEX, RACE, RELIGION, COLOR, NATIONAL ORIGIN, HANDICAP, POLITICAL AFFILIATION AND/OR UNION MEMBERSHIP)				

EDUCATION AND TRAINING

BRANCH OF SERVICE:	DATES OF SERVICE:	STARTING RANK:	SEPARATION RANK:
DUTIES IN SERVICE:			

MILITARY

PLEASE LIST SPECIALIZED OFFICE OR COMPUTER SKILLS (i.e. MICROSOFT APPLIATIONS, BANKIING SOFTWARE, ETC.):
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OFFICE SKILLS

## EMPLOYMENT HISTORY

Beginning with your most recent position, list all employment history from the past ten years. If you need additional space, continue on a separate sheet of paper and attach it to your application.

NAME OF EMPLOYER:		ADDRESS (CITY AND STATE):	EMPLOYER TELEPHONE NUMBER: _____
DATE STARTED:	ENDING DATE:	STARTING POSITION:	<b>MAY WE CALL YOU AT THIS NUMBER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
STARTING SALARY:	PRESENT/FINAL SALARY:	PRESENT OR FINAL POSITION:	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
NAME AND TITLE OF SUPERVISOR:		REASON FOR LEAVING OR DESIRE TO LEAVE:	<input type="checkbox"/> Later _____
MAJOR RESPONSIBILITIES, DUTIES AND EXPERIENCE (INDICATE LENGTH OF TIME OR FREQUENCY):			

NAME OF EMPLOYER:		ADDRESS (CITY AND STATE):	EMPLOYER TELEPHONE NUMBER: _____
DATE STARTED:	ENDING DATE:	STARTING POSITION:	<b>MAY WE CALL YOU AT THIS NUMBER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
STARTING SALARY:	PRESENT/FINAL SALARY:	PRESENT OR FINAL POSITION:	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
NAME AND TITLE OF SUPERVISOR:		REASON FOR LEAVING OR DESIRE TO LEAVE:	<input type="checkbox"/> Later _____
MAJOR RESPONSIBILITIES, DUTIES AND EXPERIENCE (INDICATE LENGTH OF TIME OR FREQUENCY):			

NAME OF EMPLOYER:		ADDRESS (CITY AND STATE):	EMPLOYER TELEPHONE NUMBER: _____
DATE STARTED:	ENDING DATE:	STARTING POSITION:	<b>MAY WE CALL YOU AT THIS NUMBER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
STARTING SALARY:	PRESENT/FINAL SALARY:	PRESENT OR FINAL POSITION:	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
NAME AND TITLE OF SUPERVISOR:		REASON FOR LEAVING OR DESIRE TO LEAVE:	<input type="checkbox"/> Later _____
MAJOR RESPONSIBILITIES, DUTIES AND EXPERIENCE (INDICATE LENGTH OF TIME OR FREQUENCY):			

NAME OF EMPLOYER:		ADDRESS (CITY AND STATE):	EMPLOYER TELEPHONE NUMBER: _____
DATE STARTED:	ENDING DATE:	STARTING POSITION:	MAY WE CALL YOU AT THIS NUMBER? <input type="checkbox"/> Yes <input type="checkbox"/> No
STARTING SALARY:	PRESENT/FINAL SALARY:	PRESENT OR FINAL POSITION:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
NAME AND TITLE OF SUPERVISOR:		REASON FOR LEAVING OR DESIRE TO LEAVE:	<input type="checkbox"/> Later _____
MAJOR RESPONSIBILITIES, DUTIES AND EXPERIENCE (INDICATE LENGTH OF TIME OR FREQUENCY):			

NAME OF EMPLOYER:		ADDRESS (CITY AND STATE):	EMPLOYER TELEPHONE NUMBER: _____
DATE STARTED:	ENDING DATE:	STARTING POSITION:	MAY WE CALL YOU AT THIS NUMBER? <input type="checkbox"/> Yes <input type="checkbox"/> No
STARTING SALARY:	PRESENT/FINAL SALARY:	PRESENT OR FINAL POSITION:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
NAME AND TITLE OF SUPERVISOR:		REASON FOR LEAVING OR DESIRE TO LEAVE:	<input type="checkbox"/> Later _____
MAJOR RESPONSIBILITIES, DUTIES AND EXPERIENCE (INDICATE LENGTH OF TIME OR FREQUENCY):			
LIST ALL SPECIAL JOB SKILLS OR QUALIFICATIONS YOU CONSIDER RELEVANT TO THE POSITION FOR WHICH YOU ARE APPLYING:			

## PROFESSIONAL REFERENCES

List three (3) non-family members and describe their relation to you

NAME	ADDRESS	TELEPHONE NUMBER	OCCUPATION	RELATION	YEARS KNOWN

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

**PLEASE READ THE FOLLOWING AND SIGN BELOW**

I acknowledge that the facts set forth on this application are true and complete. I understand that if employed, any false statement or omission on this application or any attachment shall be sufficient cause for dismissal.

I authorize Centinel Bank of Taos to use its personnel or any investigative agency to investigate my employment record, education, criminal conviction record and financial record before or at any time during my employment. I also authorize all my employers and former employers, references, credit reporting agencies/bureaus, educational institutions and any other person's contacted by Centinel Bank of Taos representatives to provide all records and information relevant to my employment application with Centinel Bank of Taos.

I release all parties who provide such records or information from all liabilities arising from such disclosures, and waive any rights to notice of such disclosures.

I authorize Centinel Bank of Taos to copy this document and agree that such copies with my signature shall have the same legal force and effect as the original document with my signature.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**FOR HUMAN RESOURCE USE ONLY**

Date Application Received by Human Resources	Position Applied for	Date Phone Screen Completed	Interview Scheduled	Date Interview Completed

Hire/Decline	Position	Rate of Pay	Employment Classification	Start Date

**Centinel Bank of Taos**  
**Authorization to Obtain Credit Information**

I, \_\_\_\_\_ authorize Centinel Bank of Taos to obtain credit information based on the information I have provided within this application. I understand that this information will be kept confidential.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date